CAMELOT

CONDOMINIUM OWNER'S ASSOCIATION, INC. 2475 CHATHAM ROAD AKRON, OHIO 44313

RULES AND REGULATIONS

RR03012019 MARCH 2019

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CAMELOT CONDOMINIUMS-YOUR HOME

THE BOARD OF TRUSTEES OF CAMELOT CONDOMINIUMS OWNER'S ASSOCIATION, INC. HAS ESTABLISHED A SET OF RULES AND REGULATIONS IN AN EFFORT TO MAKE "CAMELOT" A MOST DESIRABLE PLACE TO RESIDE.

THE ESTABLISHED RULES ARE FUNDAMENTAL AND ARE INTENDED TO COVER CONDITIONS THAT MAY ARISE UNDER NORMAL CIRCUMSTANCES. AN INDIVIDUAL RULE, PLACING RESTRICTIONS ON ANY OF US, IS FOR THE MUTUAL BENEFIT OF ALL RESIDENTS.

SHOULD AN OWNER OR RESIDENT OBSERVE ANYONE VIOLATING THE RULES, HE OR SHE SHOULD NOT TAKE UNILATERAL ACTION. THE VIOLATION SHOULD BE REPORTED IN WRITING TO THE BOARD OF TRUSTEES. THIS WILL THEN BE HANDLED BY THE APPROPRIATE PERSON OR PERSONS.

IF AN OWNER OR RESIDENT WISHES TO ADDRESS A SITUATION NOT COVERED BY THE RULES AND REGULATIONS, PLEASE CONTACT THE BOARD OF TRUSTEES IN WRITING.

THESE RULES DO <u>NOT</u> SUPERSEDE THE ASSOCIATION BY-LAWS OR ANY OTHER LEGAL OBLIGATION.

55 AND OVER NOTICE AND REGULATIONS

TO: CAMELOT OWNERS

UNDER THE ADVICE OF OUR ATTORNEY AND TO BE IN COMPLIANCE WITH HUD, THE RULES AND REGULATIONS, WITH REGARD TO SELLING OF UNITS, IS AS FOLLOWS:

ALL OWNERS WHO ADVERTISE TO SELL THEIR UNIT MUST INCLUDE IN THE ADVERTISEMENT THE PHRASE "HOUSING FOR PERSONS 55 AND OVER". ANY AGENT CONTRACTED TO SELL AN OWNER'S UNIT IS REQUIRED TO USE THE SAME PHRASE IN ANY OF THE AGENT'S ADVERTISEMENT.

OWNERS WILL INDEMNIFY THE ASSOCIATION FOR ANY DAMAGES, FINES AND COSTS, INCLUDING REASONABLE ATTORNEY FEES, ASSOCIATED WITH THE OWNER'S FAILURE OR THE OWNER'S AGENT'S FAILURE TO COMPLY WITH THIS PROVISION.

CAMELOT BOARD OF TRUSTEES

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HOUSING FOR OLDER PERSONS

(AS STATED IN DECLARATION OF CONDOMINIUM OWNERSHIP)

- (A) ALL UNITS ARE DESIGNATED FOR OCCUPANCY FOR AND ONLY BY OLDER PERSONS. AS REQUIRED BY FEDERAL AND STATE LAW, AT ALL TIMES AT LEAST 80% OF THE OCCUPIED UNITS MUST BE OCCUPIED BY AT LEAST ONE PERSON 55 YEARS OF AGE OR OLDER. ALL OTHER OCCUPANTS MUST BE AT LEAST 40 YEARS OF AGE OR OLDER. GUESTS OF A UNIT OWNER UNDER THE AGE OF 55 YEARS OF AGE MAY RESIDE IN A UNIT FOR A PERIOD NOT TO EXCEED A TOTAL OF 3 CONSECUTIVE MONTHS.
- (B) AS REQUIRED BY LAW, EVERY UNIT OWNER SHALL, UPON REQUEST, SUPPLY THE ASSOCIATION WITH VERIFICATION OF THE NAMES AND DATES OF BIRTH OF EVERY OCCUPANT OF THE UNIT ON THE FORMS AND IN THE MANNER AS THE BOARD DETERMINES, WHICH MAY INCLUDE, BUT IS NOT LIMITED TO, THE SUPPLYING OF AFFIDAVITS OR OTHER FORMS OF IDENTIFICATION AS THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, OR SUCH OTHER GOVERNMENTAL AGENCY HAVING JURISDICTION, MAY PERMIT OR REQUIRE FOR VERIFYING THE AGE OF EACH UNIT OCCUPANT.
- (C) TO MEET A SPECIAL SITUATION AND TO AVOID UNDUE HARDSHIP OR A PRACTICAL DIFFICULTY, THE BOARD MAY, IN ITS SOLE DISCRETION, GRANT A UNIT OWNER(S) A ONE-TIME EXEMPTION FROM THIS RESTRICTION; PROVIDED, HOWEVER THAT NO SUCH EXEMPTION SHALL BE GRANTED IF THE REQUESTED EXEMPTION WOULD RESULT IN THE VIOLATION OF THE FAIR HOUSING AMENDMENTS ACT OF 1988 AND ANY AMENDMENTS, INCLUDING, BUT NOT LIMITED TO, THE HOUSING FOR OLDER PERSONS ACT OF 1995 (MANDATING IN PART THAT AT LEAST 80% OF THE OCCUPIED UNITS BE OCCUPIED BY AT LEAST ONE PERSON WHO IS 55 YEARS OF AGE OR OLDER).
- (D) THE BOARD SHALL, IN ADDITION TO THE RESTRICTIONS AND REQUIREMENTS SET FORTH ABOVE, HAVE THE AUTHORITY TO ADOPT ANY ADDITIONAL RULES, REGULATIONS, POLICIES AND PROCEDURES AS ARE NECESSARY TO ENSURE THAT THE ASSOCIATION COMPLIES WITH ALL GOVERNMENTAL LAWS AND REGULATIONS, AS THE SAME MAY BE AMENDED FROM TIME TO TIME, TO REMAIN QUALIFIED AS HOUSING DESIGNED FOR PERSONS WHO ARE 55 YEARS OF AGE OR OLDER.
- (E) THE ASSOCIATION, THROUGH ITS BOARD, SHALL HAVE THE POWER AND AUTHORITY TO ADMINISTER AND ENFORCE THE PROVISIONS OF THIS SUBSECTION. EACH UNIT OWNER HEREBY APPOINTS THE ASSOCIATION AS HIS/HER ATTORNEY-IN-FACT FOR THE PURPOSE OF TAKING LEGAL ACTION TO DISPOSSESS, EVICT OR OTHERWISE REMOVE THE OCCUPANT(S) OF A UNIT OWNER'S UNIT AS NECESSARY TO ENFORCE COMPLIANCE WITH THIS SUBSECTION.

GENERAL RULES

- THE PUBLIC HALLS, LOBBIES AND STAIRWAYS OR ANY OTHER COMMON AREAS SHALL NOT BE OBSTRUCTED OR USED FOR ANY PURPOSE OTHER THAN FOR THE INGRESS OR EGRESS FROM THE SUITES.
- RESIDENTS SHALL NOT MAKE OR PERMIT ANY DISTURBING NOISES TO BE MADE IN THE BUILDING BY THEMSELVES, MEMBERS OF THEIR FAMILY, AGENTS, AIDS, GUESTS OR LICENSEES; NOR MAKE OR PERMIT ANY ACTIVITIES TO BE DONE THAT WILL INTERFERE WITH THE RIGHTS, COMFORTS OR CONVENIENCE OF OTHER RESIDENTS.
- CAMELOT IS A NON-SMOKING FACILITY INCLUDING RESTROOMS AND GARAGE AREA. SMOKING MAY OCCUR OUTSIDE THE NORTH BUILDING REAR ENTRANCE WHERE THERE IS A RECEPTACLE.
- RESIDENTS SHALL NOT THROW OR PERMIT TO BE THROWN ANYTHING WHATSOEVER OUT OF THE WINDOWS OR DOORS, OR INTO THE HALLWAYS OF THE BUILDINGS.
- RESIDENTS SHALL KEEP THE HALLWAY DOOR(S) TO THEIR CONDOMINIUM CLOSED AT ALL TIMES.
- COMMON AREA HALLWAY DRAPES SHALL REMAIN CLOSED AT ALL TIMES.
- NO BICYCLES OR OTHER LARGE ARTICLES SHALL BE STORED IN ANY OF THE COMMON AREA UNLESS THE BOARD OF TRUSTEES DESIGNATES CERTAIN PORTIONS OF THE COMMON AREAS FOR SUCH STORAGE. THERE IS A STORAGE AREA FOR BICYCLES IN THE GARAGE.
- RESIDENTS SHALL NOT SWEEP NOR THROW NOR PERMIT TO BE SWEPT OR THROWN FROM THE PREMISES, ANY DIRT, DEBRIS OR ANY OTHER SUBSTANCE INTO ANY OF THE CORRIDORS OR HALLWAYS, ELEVATORS OR STAIRWAYS OF THE BUILDING OR OVER THE BALCONIES.
- RESIDENTS SHALL NOT PLACE IN OR HANG UPON, ANY ARTICLES OR BELONGINGS IN THE COMMON AREAS, NOR SHALL ANYTHING BE HUNG FROM THE WINDOWS OR BALCONIES OR PLACED UPON THE COMMON AREA WINDOWSILLS. THE AMERICAN FLAG MAY BE DISPLAYED WITH A SIZE NOT LARGER THAN 3 FT BY 5 FT. LIKEWISE, RESIDENTS SHALL NOT SHAKE OR HANG ANY TABLECLOTHS, CLOTHING, ETC., FROM THE BALCONIES OR WINDOWS.
- RESIDENTS SHALL NOT PERMIT ANY SIGNS OR POSTERS OR PERMIT ANY SOLICITATION ON THE PROPERTY. FURTHER, ALL POSTINGS OR COMMUNICATIONS INVOLVING CAMELOT MUST BE SIGNED AND PRESENTED TO THE OFFICE TO BE AUTHORIZED AND PLACED IN THE LOCKED GLASS BULLETIN BOARD USED FOR THIS PURPOSE. NO SIGNS OR POSTERS ARE TO BE VISIBLE FROM THE OUTSIDE OF THE PREMISES.
- NO ANIMALS, BIRDS OR PETS OF ANY KIND SHALL BE KEPT IN OR ABOUT THE PREMISES, NOR SHALL THEY BE PERMITTED ON THE PREMISES WHEN BROUGHT BY VISITORS OR ANY NON-RESIDENT TO THE COMPLEX. THE EXCEPTION TO THIS IS WHERE A DISABLED PERSON REQUIRES THE USE OF A SERVICE ANIMAL, SUCH AS A GUIDE DOG.

- EACH PERSON USING THE LAUNDRY FACILITIES SHALL ACCEPT THE RESPONSIBILITIES OF LEAVING THE ROOM AS THEY FOUND IT FOR THE OTHER RESIDENTS. NO LAUNDRY SHALL BE LEFT OVER ONE HOUR AFTER USE OF THE APPLIANCES; OTHERWISE, IT WILL BE REMOVED.
- RESIDENTS SHALL NOT DECORATE OR ALTER THE INTERIOR OR EXTERIOR AREAS OF THE
 COMMON PREMISES OR DOORS, EXCEPT BY WRITTEN PERMISSION OF THE BOARD OF
 TRUSTEES. NO PERSONAL POSSESSIONS OR FURNISHINGS SHALL BE PERMITTED IN THE
 COMMON AREAS, EXCEPT DOOR MATS AND DOOR WREATHS, WHICH WILL BE PERMITTED YEARROUND. ITEMS LEFT IN THE HALLWAYS WILL BECOME THE PROPERTY OF CAMELOT IF NOT
 REMOVED. HOLIDAY DECORATIONS ON THE CONSOLES IN LOBBIES WILL BE LIMITED TO WHAT
 CAMELOT MAY PROVIDE.
- WATERBEDS ARE PERMITTED ONLY FOR FIRST FLOOR SUITES.
- THE STORAGE OF RESIDENT'S PERSONAL PROPERTY IS LIMITED TO THE AREA WITHIN THE RESIDENT'S SUITE AND THE ASSIGNED STORAGE LOCKER.
 - EACH FLOOR HAS AN AREA FOR STORING SOME MISCELLANEOUS ITEMS. THIS IS IN ADDITION TO THE OWNERS PERSONAL STORAGE LOCKER. EACH SUITE ON THE GIVEN FLOORS IS ALLOTTED APPROXIMATELY 1/6TH OF THIS SPACE AFTER ALLOTTING FOR ACCESS PATHWAYS TO ANY AND ALL UTILITY EQUIPMENT I.E. ELECTRIC METERS, ELECTRIC BREAKER PANELS, TELEPHONE BOARDS/PANELS. NO ITEMS SHALL BLOCK ACCESS TO THE ABOVE.
 - O ADDITIONAL STORAGE SPACE HAS BEEN MADE AVAILABLE IN THE GARAGE AND OFF OF THE MAIL ROOM AREAS WHICH CAN BE RENTED ON AN ANNUAL BASIS. SEE THE CAMELOT OFFICE FOR DETAILS.
 - IF THE ABOVE IS VIOLATED, THE BOARD WILL GIVE WRITTEN NOTICE TO VACATE ARTICLES WITHIN TEN DAYS OR ARTICLES WILL BE REMOVED.
- CAMELOT OCCUPANTS ARE NOT PERMITTED TO HAVE PARTIES OR GATHERINGS IN THE COMMON AREAS EXCEPT FOR THE PARTY ROOM AND GAZEBO. (SEE 'SECTION H' FOR <u>PARTY ROOM & GAZEBO</u> USAGE).
- COOKING GRILLS ARE NOT ALLOWED ON BALCONIES, PATIOS OR OTHER COMMON AREAS.
- OWNERS, GUESTS, CAREGIVERS, ETC. MUST BE PROPERLY DRESSED AT ALL TIMES IN THE COMMON AREAS (FLOOR HALLWAYS, PARTY ROOM, MAIL ROOM, GARAGE, ETC.). THIS INCLUDES A MINIMUM OF BATHROBES AND SLIPPERS ON YOUR FLOOR AND PREFERABLY SUITABLE CLOTHING AND SHOES IN ALL PUBLIC AREAS.
- REALTORS AND/OR OWNERS: NO OPEN HOUSES TO PROMOTE THE SALE OF PROPERTY.
- ESTATE AND TAG SALES ARE NOT PERMITTED. PROVIDERS OF THESE ACTIVITIES DO OFFER OFF-SITE SERVICES.
- CAMELOT EMPLOYEES ARE NOT PERMITTED TO PERFORM PERSONAL SERVICES DURING SCHEDULED WORKING HOURS. ANY PERSONAL SERVICE MUST BE BY APPOINTMENT THROUGH THE CAMELOT OFFICE AND IS TO BE PERFORMED AFTER NORMAL WORKING HOURS. THIS IS DONE SO THAT EMPLOYEES MAY COMPLETE THEIR SCHEDULED WORK.

TRASH ROOM RULES

IT IS THE RESPONSIBILITY OF THE OWNER TO ENSURE ALL FAMILY MEMBERS, HELPERS, AIDES, CLEANING PEOPLE, ETC. ABIDE BY THESE RULES.

- ALL RECEPTACLES IN THE TRASH ROOM ARE CLEARLY MARKED AND VARIOUS SIGNS ARE POSTED WITH PROPER DISPOSAL INFORMATION.
- NEWSPAPERS, MAGAZINES, CATALOGS, JUNK MAIL AND OTHER PAPER RECYCLE MATERIAL MAY BE PLACED IN THE DESIGNATED RECYCLE CONTAINER IN THE TRASH ROOM ON YOUR FLOOR.
- GLASS SHOULD BE PLACED IN THE GLASS RECEPTACLE IN THE TRASH ROOM ON YOUR FLOOR.
- NONE OF THE ABOVE SHOULD BE THROWN DOWN THE TRASH CHUTE.
- CARDBOARD BOXES SHOULD NEVER BE THROWN DOWN THE TRASH CHUTE. THESE SHOULD BE BROKEN DOWN AND PLACED IN THE TRASH ROOM ON YOUR FLOOR FOR PICKUP.
- PLASTIC BOTTLES AND CANS MAY BE THROWN DOWN THE TRASH CHUTE; HOWEVER, THESE SHOULD
 BE EMPTY AND IN TIED BAGS WHEN DISCARDED DOWN THE CHUTE.
- THE FLOOR SINKS ON THE SECOND FLOOR OF EACH BUILDING SHOULD NOT BE USED FOR TRASH. THESE SHOULD REMAIN CLEAR OF ANY TRASH.
- ALL BAGS THROWN DOWN THE TRASH CHUTE MUST BE TIED SECURELY IN ORDER TO PREVENT THE CONTENTS FROM SPILLING.
- THE MATERIAL THAT IS THROWN DOWN THE TRASH CHUTE IS HANDLED BY A CAMELOT EMPLOYEE. IF INAPPROPRIATE MATERIAL, AS NOTED ABOVE, IS THROWN DOWN THE CHUTE, THE EMPLOYEE RISKS INJURY OR INFECTION HANDLING IT.

CAMELOT GARAGE AND PARKING RULES

- . THE FOLLOWING ARE ESTABLISHED TO ENSURE THE INTEGRITY OF OUR SECURITY SYSTEM.
 - EACH OWNER HAS TWO (2) NUMBERED PARKING SPACES THAT HAVE BEEN ASSIGNED TO THEIR
 SUITE IN ACCORDANCE WITH THE DECLARATION OF CONDOMINIUM OWNERSHIP OF CAMELOT
 CONDOMINIUMS. THE EXCEPTION IS SUITE #104 WHICH ONLY HAS ONE PARKING SPACE. USE
 OF THE PARKING AREA IN THE GARAGE DOES NOT CONSTITUTE OWNERSHIP OF THESE AREAS
 OR PARKING SPACES.
 - THE ASSIGNED PARKING AREAS IN THE GARAGE SHALL BE USED FOR THE RESIDENTS PERSONAL
 MOTORIZED TRANSPORTATION VEHICLES ONLY. STORAGE OF ANY OTHER PERSONAL ITEMS
 OTHER THAN VEHICLES WILL NOT BE PERMITTED. ALL BICYCLES IN THE GARAGE MUST BE KEPT
 IN THE DESIGNATED STORAGE AREA FOR SUCH ITEMS.
 - Non-residents are prohibited from parking in the garage except for family and guests of owners. The owner is liable for the guest's conduct as well as any damage the guest may cause. THIS PRIVILEGE IS NOT TO BE EXTENDED TO SERVICE PERSONNEL, CARE GIVERS AND AIDES!
 - PARKING FOR ALL NON-RESIDENTS IS PROVIDED IN THE PARKING LOT AT THE REAR OF THE NORTH BUILDING. UNLOADING OF MATERIALS IN THE GARAGE WILL BE PERMITTED FOR WORKMEN WITH PERMISSION OF THE CAMELOT OFFICE. ONCE UNLOADED, THE VEHICLE MUST THEN BE MOVED TO THE REAR PARKING LOT. THE CIRCULAR DRIVEWAY AT THE FRONT OF THE BUILDINGS IS RESERVED FOR GUESTS OF CAMELOT RESIDENTS. WORK VEHICLES WILL BE PERMITTED TO UNLOAD MATERIALS AND THEN MUST BE MOVED TO THE REAR PARKING AREA
 - EACH SUITE OWNER IS ENTITLED TO A MAXIMUM OF TWO (2) GARAGE DOOR OPENER REMOTE CONTROLS, WHICH SHOULD HAVE BEEN LEFT BY THE PREVIOUS OWNER. THESE MAY BE REPLACED AT THE CAMELOT OFFICE AT THE OWNERS EXPENSE. IF A VENDOR, WORKMAN OR DOMESTIC HELP (NURSING STAFF INCLUDED) SHOULD ALIGN GARAGE DOOR OPENERS WITH OUR RECEIVER FREQUENCY, CAMELOT HAS THE RIGHT TO REFUSE ENTRANCE AND REQUIRE THE PERSON TO LEAVE THE PREMISES IMMEDIATELY. THIS IS CONSIDERED A BREACH OF SECURITY AND A VIOLATION OF CAMELOT RULES. ANYONE TRYING TO GAIN ACCESS TO THE GARAGE AFTER THE GARAGE DOORS ARE OPENED BY A RESIDENT, BY FOLLOWING THEM IN, WILL HAVE THEIR VEHICLE TOWED AT THEIR OWN EXPENSE UNLESS THEY ARE ALSO A RESIDENT OR GUEST OF A RESIDENT. THIS ALSO INCLUDES ANY DOMESTIC HELP OR NURSING STAFF TRYING TO GAIN ACCESS TO THE GARAGE WITHOUT THE SOLE PURPOSE OF TRANSPORTING A RESIDENT IN NEED OF HELP. THIS TRANSPORT IS PERMITTED AS LONG AS THE VEHICLE IS THEN MOVED TO THE REAR PARKING AREA.
 - PARKING AREAS IN THE GARAGE ARE FOR PASSENGER VEHICLES WITH A CAR LICENSE ONLY.
 NO CAMPING TRAILERS, BOATS, BOAT TRAILERS, MOTORBIKES, JET SKIS, ATVS OR
 RECREATIONAL VEHICLES CAN BE PARKED IN THE GARAGE AT ANY TIME.
 - NO IDLING OF ENGINES IN THE GARAGE AT ANY TIME DUE TO POTENTIAL CARBON MONOXIDE BUILDUP.

- THE CAR WASH BAY IS FOR RESIDENT'S VEHICLES ONLY UNLESS OTHERWISE APPROVED BY THE CAMELOT OFFICE.
- UPON MOVING OUT OF CAMELOT, BOTH GARAGE DOOR OPENER REMOTE CONTROLS MUST REMAIN WITH YOUR SUITE.
- THE SPEED LIMIT IN THE GARAGE IS 8 MILES PER HOURS, WITH LIGHTS ON, PLEASE.
- UNDER NO CIRCUMSTANCES MAY A LARGE VAN, RECREATIONAL VEHICLE OR MOTORCYCLE PARK IN THE GARAGE OR FRONT DRIVEWAY. THE REAR PARKING AREA IS TO BE USED FOR THESE VEHICLES. A MOVING VAN IS THE EXCEPTION FOR PARKING IN THE FRONT DRIVEWAY IN ACCORDANCE WITH THE MOVE IN/OUT REGULATIONS.
- NO MOVING VANS ARE PERMITTED IN THE GARAGE UNDER ANY CIRCUMSTANCES.

SWIMMING POOL RULES

THE POOL AND SPA WILL BE AVAILABLE TO RESIDENTS AT ANY TIME OF THE DAY, 24 HOURS A DAY. PLEASE BE AWARE THAT THE POOL AND SPA ARE UNATTENDED AND NO LIFEGUARD IS ON DUTY; AS SUCH, YOU WILL USE THE POOL OR SPA AT YOUR OWN RISK.

- RESIDENTS ARE PERMITTED NO MORE THAN TWENTY (20) GUESTS PER RESIDENTIAL SUITE IN THE POOL AREA, UNLESS AUTHORIZED BY THE MANAGER.
- GUESTS MUST ALWAYS BE ACCOMPANIED BY A RESIDENT. ANYONE USING THE POOL OR WHIRLPOOL WITHOUT THE RESIDENT HOST WILL BE ASKED TO LEAVE THE POOL AREA.
- CHILDREN UNDER THE AGE OF TWELVE (12) ARE NOT PERMITTED IN THE WHIRLPOOL. THE TEMPERATURE IN THE WHIRLPOOL IS USUALLY IN THE 100 TO 104 DEGREE RANGE. ALL USERS ARE TO ABIDE BY POSTED REGULATIONS IN THE POOL AREA.
- CHILDREN MUST BE ACCOMPANIED BY AN ADULT RESIDENT AT ALL TIMES. ABSOLUTELY NO CHILDREN UNDER THE AGE OF THREE (3) ARE PERMITTED IN THE POOL.
- RESIDENTS ARE RESPONSIBLE FOR THE CONDUCT OF THEIR GUESTS.
- DIVING, RUNNING, OR PUSHING ARE NOT PERMITTED.
- FOOD AND BEVERAGES ARE NOT PERMITTED IN THE POOL AREA. BEVERAGES IN PLASTIC CONTAINERS MAY ONLY BE CONSUMED IN THE OUTSIDE PATIO AREA. PARTIES ARE NOT PERMITTED IN EITHER THE POOL OR PATIO AREA. ADDITIONALLY, THE POOL IS ALSO A NON-SMOKING AREA.
- NO RESIDENT IS PERMITTED TO GIVE OUTSIDE PERSONS THE FREEDOM TO USE THE POOL OR RETAIN POSSESSION OF THE POOL KEY.
- NO RESIDENT IS PERMITTED TO PLACE PERSONAL PLANTS, VEGETATION OR EXERCISE EQUIPMENT IN THE POOL AREA. ANY PLANTS OR EXERCISE EQUIPMENT PLACED IN THE POOL AREA BECOMES THE PROPERTY OF CAMELOT.
- RESIDENTS AND GUESTS WHO HAVE ON THEIR PERSON ANY OILS, CREAMS, LOTIONS, SOAP, SHAMPOO OR DETERGENT MAY NOT ENTER THE POOL/WHIRLPOOL UNTIL THEY HAVE SHOWERED. SHOWER FACILITIES ARE PROVIDED IN THE POOL RESTROOMS.
- THE PARTY ROOM MAY NOT BE USED WHEN USING THE SWIMMING POOL.
- THE CAMELOT ASSOCIATION RESERVES THE RIGHT TO DENY POOL PRIVILEGES TO ANY PERSON, RESIDENT OR GUEST WHO DOES NOT OBSERVE THE ABOVE RULES AND REGULATIONS.

PARTY ROOM & GAZEBO RULES

RESERVATIONS:

- MUST BE MADE AT LEAST ONE WEEK PRIOR TO EVENT.
- GOVERNING RULES WILL BE GIVEN TO THE OWNER HAVING THE PARTY. THESE WILL ALSO BE POSTED IN THE SERVING AREA.
- ACCEPTANCE OF A DEPOSIT CHECK FROM AN OWNER CONSTITUTES THE OWNERS UNDERSTANDING AND WILLINGNESS TO FOLLOW THE RULES. THE PARTY ROOM IS NOT AVAILABLE FOR OUTSIDE GROUPS, BUT RATHER FOR OWNERS.

CHARGES:

- FEE FOR RENTAL IS \$100 DUE AT SIGNING OF AGREEMENT FORM.
- \$40 WILL BE REFUNDED WITH THE BALANCE USED FOR NORMAL PROFESSIONAL CLEANING AND OTHER INCIDENTALS
- IF THERE IS DAMAGE TO THE ROOM OR ITS CONTENTS, THIS WILL BE CHARGED AGAINST THE \$40 REFUND. IF IN EXCESS OF THIS AMOUNT, THE OWNER HAVING THE PARTY WILL BE BILLED FOR THIS AMOUNT.

LOGISTICS:

- A MAXIMUM OF 50 PEOPLE IN THE PARTY ROOM DURING RENTAL PERIOD.
- SPONSOR MUST BE PRESENT AT ALL TIMES.
- PARKING FOR GUESTS IS IN THE REAR PARKING LOT BEHIND THE WEST AND NORTH BUILDINGS.
- GUESTS SHOULD USE THE REAR ENTRY INTO THE NORTH BUILDING AND SHOULD NOT BE BUZZED
 IN AT THE FRONT DOOR OR USE THE EMERGENCY EXITS ON THE WEST SIDE OF THE PARTY
 ROOM.
- THOSE IN ATTENDANCE ARE NOT PERMITTED TO ROAM HALLWAYS, ELEVATORS, GARAGE OR OTHER COMMON AREAS UNLESS ACCOMPANIED BY A RESIDENT.
- NO USE OF THE SWIMMING POOL IS PERMITTED DURING A PARTY.
- PARTIES MAY NOT EXTEND OUTSIDE THE PARTY ROOM INTO THE COMMON AREAS (HALLWAYS, CORRIDORS OR LAWN AREAS).

GENERAL:

- MANAGEMENT MUST BE NOTIFIED OF SPILLS, BREAKAGE, INJURIES, ETC.
- LOUD NOISE AND DISRUPTIVE BEHAVIOR IS PROHIBITED. PARTIES MUST END BY 1AM.
- CAMELOT IS A NON-SMOKING FACILITY INCLUDING RESTROOMS AND GARAGE AREA. SMOKING MAY OCCUR OUTSIDE THE NORTH BUILDING REAR ENTRANCE WHERE THERE IS A RECEPTACLE.
- THE USE OF ALCOHOLIC BEVERAGES SHALL BE IN ACCORDANCE WITH OHIO LAWS. NO ALCOHOLIC BEVERAGES MAY BE SOLD AT ANY TIME BY ANY PERSON.
- THE CAMELOT OWNER'S ASSOCIATION AND ITS BOARD OF TRUSTEES ARE NOT RESPONSIBLE FOR THE LOSS OF ANY PERSONAL ITEMS, DISHES, EQUIPMENT, FOOD, ETC.
- THE RESIDENT HOST AGREES TO REMOVE ALL PERSONAL PROPERTY, INCLUDING DISHES, FOOD, BOTTLES, PAPER AND DECORATIONS.
- ITEMS IN THE STORAGE AND CUPBOARDS OF THE PARTY ROOM ARE PROPERTY OF CAMELOT AND ARE FOR THE ASSOCIATION'S USE. COFFEE URNS MAY BE USED AND MUST BE CLEANED THOROUGHLY AFTER YOUR PARTY AND PUT AWAY.

- THE PARTY ROOM IS TO BE USED FOR SOCIAL EVENTS <u>ONLY</u>. NO BUSINESS OR BUSINESS SEMINARS ARE PERMITTED.
- DRAPES SHALL REMAIN CLOSED AT ALL TIMES.
- COASTERS ARE TO BE USED TO PROTECT FURNITURE. CAMELOT ASSOCIATION WILL MAKE THEM AVAILABLE.

CLEANUP:

- CLEANUP IS THE RESPONSIBILITY OF THE OWNER/SPONSOR.
- REQUIREMENTS:
 - MOVE EVERYTHING FROM PARTY ROOM TO KITCHEN DISHES, BOTTLES, CANS, ETC.
 - CONTAINERS WITH LIQUID MUST BE EMPTIED INTO SINK AND NOT IN TRASH CANS/BAGS.
 - TRASH SHOULD BE COLLECTED, BAGGED AND TAKEN TO TRASH DUMPSTER IN NORTH PARKING LOT.
 - CAMELOT DISHES AND OTHER ITEMS USED MUST BE WASHED AND RETURNED TO SHELVES BEFORE LEAVING. DISHWASHING SOAP AND TOWELS WILL BE AVAILABLE.
 - O OVENS, STOVE AND REFRIGERATOR MUST BE WIPED CLEAN.
 - REFRIGERATOR AND FREEZER MUST BE EMPTIED OF ALL PERSONAL FOOD ITEMS.
- THERE WILL BE A PROFESSIONAL CLEANING WITH VIOLATIONS REPORTED. SPILLS ON THE CARPET MUST BE ATTENDED TO IMMEDIATELY BY WETTING AND BLOTTING WITH A TOWEL. IF NOT SUCCESSFUL OR IF TARDY IN DOING SO, THIS CAN LEAD TO A PROFESSIONAL CLEANING AT THE OWNER'S EXPENSE.
- IF EXISTING FURNITURE IS MOVED, ALL ITEMS SHALL BE RETURNED TO THEIR ORIGINAL LOCATION.
- NOTHING MAY BE ATTACHED TO THE WALLS, DOORS, ETC.
- THE USE OF GLITTER IS PROHIBITED.

CONSTRUCTION, REMODELING AND REPAIR RULES

NOTIFICATION OF A PROJECT FOR YOUR RESIDENCE MUST BE GIVEN TO THE CAMELOT OFFICE A MINIMUM OF ONE (1) WEEK IN ADVANCE OF BEGINNING SUCH A PROJECT. NEIGHBORS ON BOTH SIDES AS WELL AS ABOVE AND BELOW SHOULD ALSO BE NOTIFIED AS A COURTESY.

THE FOLLOWING LIST OF RULES ARE EXPECTED OF THE CONTRACTORS AND OTHERS INVOLVED:

- THE CIRCULAR DRIVEWAY AND GARAGE WILL BE USED ONLY FOR THE UNLOADING OF MATERIALS. LARGE TRUCKS ARE NOT PERMITTED IN THE GARAGE. AFTER UNLOADING OF MATERIALS, VEHICLES MUST BE MOVED TO THE PARKING AREA REAR OF THE NORTH BUILDING.
- ALL SAWING, SANDING, PAINTING, CONSTRUCTION OR FABRICATION OF MATERIALS SHOULD, WHERE PRACTICAL, BE DONE WITHIN THE CONFINES OF THE INDIVIDUAL CONDOMINIUM SUITES.
 IF THIS IS NOT PRACTICAL, THE CAR WASH AREA IN THE GARAGE MAY BE USED WITH THE PERMISSION OF THE CAMELOT OFFICE. STORAGE OF MATERIALS AND EQUIPMENT ARE NOT PERMITTED IN THE COMMON AREAS OF THE COMPLEX INCLUDING THE GARAGE, HALLWAYS OR LOBBIES.
- FURNITURE OR CABINETRY MAY BE STORED IN THE COMMON AREAS WHEN CARPETING IS BEING INSTALLED. PLACE ONLY IN FRONT OF THE WINDOWS FACING THE COURTYARD. THIS EXCLUDES THE FIRST FLOOR LOBBY, HOWEVER. ARTICLES PLACED IN THE COMMON AREAS IN FRONT OF THE WINDOWS MUST BE MOVED BACK INTO THE RESIDENCE THE SAME DAY.
- WORK HOURS WILL BE FROM 8:00 AM TO 5:00 PM MONDAY THROUGH FRIDAY ONLY, EXCLUDING HOLIDAYS. ALL HAMMERING, SAWING, JACKHAMMERING OR OTHER LOUD NOISE SHALL BE LIMITED TO THE HOURS OF 9:00 AM TO 4:00 PM. THIS DOES NOT APPLY TO EMERGENCY REPAIRS, HOWEVER.
- CONSTRUCTION CREWS, AND OTHER WORKMEN WILL BE RESPONSIBLE FOR CLEAN UP OF AREAS WHERE THEY UNLOAD OR CARRY ITEMS IN AND AROUND THE BUILDINGS. ALL MATERIALS SUCH AS OLD CARPETING, PAINT MATERIALS OR CONSTRUCTION MATERIALS WILL BE REMOVED BY THE CONTRACTOR AND AT THEIR OWN EXPENSE. SCRAP CARPETING AND CONSTRUCTION MATERIAL ARE NOT TO BE PLACED IN OUR TRASH ROOMS, DUMPSTER ROOMS OR IN THE DUMPSTERS OUTSIDE UNDER ANY CIRCUMSTANCES. OWNERS WILL BE BILLED FOR ANY MATERIALS LEFT BEHIND OR PLACED IN DUMPSTERS.
- CLEAN UP OF HALLWAYS, ELEVATORS, AND FRONT ENTRANCE SHALL BE PERFORMED AT THE END OF EACH WORK DAY. CAMELOT CAN PROVIDE A COVERING FOR THE ELEVATOR FLOOR. IF PROVIDED, IT SHOULD BE TAKEN UP AND STORED AT A DESIGNATED PLACE AT THE END OF EACH WORK DAY. COVERINGS FOR HALLWAYS AND LOBBY AREAS, IF USED, SHALL BE TAKEN UP AT THE END OF EACH WORK DAY.

MOVING RULES

(INCLUDING DELIVERIES/PICKUPS OF APPLIANCES AND FURNITURE)

IT IS NECESSARY WHEN MOVING IN OR OUT OF CAMELOT TO MINIMIZE THE DISTURBANCE TO OTHER RESIDENTS, MAINTAIN THE SECURITY OF CAMELOT BUILDINGS AND TO AVOID DAMAGING CAMELOT PROPERTY. THE CAMELOT MANAGER WILL PROVIDE THE OWNER (MOVING IN OR OUT) WITH TWO COPIES OF THESE MOVING RULES AND REGULATIONS. IT IS THE RESPONSIBILITY OF THE OWNER TO REVIEW THESE WITH THE MOVER FOR MUTUAL UNDERSTANDING.

NOTIFICATION OF A MOVE MUST BE GIVEN TO THE CAMELOT OFFICE A MINIMUM OF ONE WEEK IN ADVANCE OF THE MOVING DATE, EITHER IN OR OUT, SO CAMELOT CAN PROVIDE FOR COVERAGE OF THE ELEVATOR AND REMOVAL OF THE LOBBY CARPET.

A DEPOSIT OF \$500.00 FROM THE OWNER WILL BE HELD AT THE OFFICE AGAINST POSSIBLE DAMAGES OR ELEVATOR MALFUNCTION CAUSED DURING THE MOVE.

THE CAMELOT OFFICE MUST BE INFORMED OF THE NAME, PHONE NUMBER AND CONTACT PERSON OF THE MOVING COMPANY OR HELP INVOLVED IN THE MOVE.

THE OWNER (MOVING IN OR OUT) SHALL DETERMINE THE MOVING COMPANY AND ITS EMPLOYEES ARE COVERED BY BOTH LIABILITY INSURANCE AND WORKMEN'S COMPENSATION. IF NON-PROFESSIONAL HELP IS EMPLOYED, INSURANCE COVERAGE IS THE RESPONSIBILITY OF THE OWNER.

PLEASE OBSERVE THE FOLLOWING RULES WHEN MOVING:

- A CAMELOT REPRESENTATIVE WILL MEET WITH THE MOVERS PRIOR TO THE START OF WORK AND REVIEW THE RULES. IT IS THE RESPONSIBILITY OF THE OWNER TO INSURE THE MOVERS COMPLY.
- ALL MOVING IN OR OUT OF CAMELOT IS PERMITTED MONDAY THROUGH FRIDAY DURING THE HOURS OF 8 AM TO 7:30 PM. THERE IS NO MOVING ON SATURDAY, SUNDAY OR HOLIDAYS UNDER ANY CIRCUMSTANCES.
- ALL MOVING MUST BE DONE ON THE COURTYARD SIDEWALKS VIA THE COVINGTON ROAD ENTRANCE. UNDER NO CIRCUMSTANCES WILL MOVING ACROSS ANY LANDSCAPED AREAS OR THE LAWN BE PERMITTED.
- A RAMP MUST BE USED TO GET FURNITURE DOLLYS OR WHEELED TRUCKS UP AND OVER THE CONCRETE STEP AT A BUILDING ENTRANCE.
- RESIDENTS HAVE FIRST PRIORITY FOR USE OF THE ELEVATOR.
- FLOORS MUST BE COVERED AND PROTECTED.
- FURNITURE MAY NOT BE ACCUMULATED IN THE LOBBY OR IN THE HALLWAYS **PRIOR** TO THE MOVE. THIS IS FOR EVACUATION PURPOSES IN THE EVENT OF AN EMERGENCY.

- EITHER THE OWNER OR THE MOVER SHALL HAVE A SECURITY DOOR ATTENDANT AT ALL TIMES WHEN GOODS ARE BEING TAKEN IN OR OUT. A SECURITY KEY SHALL NOT BE GIVEN TO THE MOVERS.
- INTERIOR SECURITY DOORS MAY BE PROPPED OPEN FOR MOVING FURNITURE IN OR OUT BUT
 MUST BE CLOSED PRIOR TO TAKING FURNITURE UP/DOWN ON THE ELEVATOR OR OUT TO THE
 TRUCK. THESE DOORS ARE NOT TO BE PROPPED OPEN FOR THE DURATION OF THE MOVE AND
 LEFT OPEN AND UNATTENDED AT ANY TIME. THIS IS A BUILDING SECURITY ISSUE.
- WOODEN EXTERIOR DOORS MAY BE PROPPED OPEN AND LEFT OPEN WHILE MOVERS ARE TAKING FURNITURE IN AND OUT UNLESS THE OUTSIDE TEMPERATURE IS BELOW 40 DEGRESS F. WHEN THE SECURITY ATTENDANT LEAVES THE LOBBY, THEY MUST BE CLOSED.
- ALL BOXES LEFT BY THE MOVERS MUST BE BROKEN DOWN AND PLACED IN THE RECYCLE DUMPSTER LOCATED AT WEST END OF REAR PARKING LOT. OTHER THAN BOXES, ALL TRASH SHALL BE REMOVED FROM THE PREMISES BY THE MOVERS. DO NOT PLACE BOXES IN THE TRASH CHUTES. ADDITIONALLY, DO NOT PLACE BOXES IN THE DUMPSTERS IN THE DUMPSTER ROOM. THE OWNER SHOULD CHECK WITH THE MANAGER FOR DISPOSAL OF TRASH REMAINING AFTER THE MOVER HAS LEFT.
- ANY MOVING BOXES TO BE DISPOSED OF AFTER THE MOVING DAY IS THE RESPONSIBILITY OF THE OWNER. THEY MUST BE BROKEN DOWN AND PLACED IN THE RECYCLE DUMPSTER OR TAKEN OFF SITE PER THE OWNERS CHOICE.
- ANY CLEAN UP AS A RESULT OF THE MOVE WILL BE THE RESPONSIBILITY OF THE OWNER. IF CAMELOT STAFF IS REQUIRED TO DO ANY CLEAN UP AS A RESULT OF THE MOVE, A CLEAN UP CHARGE WILL BE DEDUCTED FROM THE DEPOSIT.
- OWNERS OR THEIR REPRESENTATIVES MUST BE ON THE PREMISES DURING A MOVE TO SUPERVISE THE MOVERS. IT IS THE RESPONSIBILITY OF THE OWNER TO INSURE MOVERS COMPLY WITH ALL MOVING RULES. ANY PROBLEMS WITH THE MOVERS WILL BE REVIEWED AND HANDLED AT THE DISCRETION OF THE CAMELOT OFFICE.
- CONTACT THE CAMELOT OFFICE WITH ANY QUESTIONS REGARDING THESE RULES.

KEY SECURITY RULES

- THE USE OF KEYS IS AN INTEGRAL PART OF THE OVERALL SECURITY OF CAMELOT. EACH UNIT SHOULD HAVE THE FOLLOWING KEYS:
 - 2 SECURITY KEYS FOR ALL THE SECURITY DOORS OF THE THREE CAMELOT BUILDINGS AS WELL AS THE BASEMENT ELEVATORS AND STAIRS.
 - 2 KEYS FOR THE FRONT DOOR OF THE UNIT.
 - 2 MAILBOX KEYS.
 - 1 KEY TO THE ASSIGNED STORAGE ROOM.
 - 1 KEY TO THE BALCONY/PATIO (IF ANY).
 - 1 KEY TO THE POOL/PARTY ROOM.
- OWNERS MUST PASS ON ALL KEYS TO THE NEW OWNERS IF THEY SELL THE UNIT.
- KEYS TO THE OUTSIDE DOORS SHOULD NOT BE GIVEN TO WORKERS OR SERVICE PERSONNEL. OWNERS SHOULD CONSIDER THE SECURITY OF OTHER RESIDENTS TO PREVENT UNAUTHORIZED PERSONS FROM ACCESS TO ALL THE FLOORS. INSTRUCT WORKERS AND SERVICE PERSONNEL TO USE THE LOBBY PHONE AT THE ENTRANCE TO YOUR BUILDING. IN THE EVENT OF A UNIT UNDERGOING REMODELING FOR AN EXTENDED PERIOD OF TIME WITH A LICENSED CONTRACTOR, REGISTER A KEY WITH THE PROPERTY MANAGER THAT YOU INTEND TO GIVE TO THE CONTRACTOR DURING THE REMODELING TIME PERIOD. THE KEY SHOULD BE RETURNED TO YOU AND THE PROPERTY MANAGER NOTIFIED THAT THE CONTRACTOR NO LONGER IS IN POSSESSION OF THE KEY.
- IF AN OWNER IS LOCKED OUT OF HIS/HER UNIT, CONTACT THE MANAGER DURING WEEK DAY HOURS. ON THE WEEKEND OR AFTER HOURS, CONTACT A BOARD MEMBER. EACH HAS ACCESS TO THE SAFE CONTAINING DUPLICATE KEYS FOR EACH UNIT. DUPLICATE KEYS MUST BE REGISTERED WITH THE MANAGER BEFORE BEING PLACED IN LOCK BOX.
- IF AN OWNER CHANGES HIS FRONT DOOR KEY, A DUPLICATE MUST BE GIVEN TO THE MANAGER.
- NO MORE THAN TWO SECURITY KEYS TO THE FRONT DOOR WILL BE GIVEN TO AN OWNER. SECURITY KEYS CANNOT BE DUPLICATED. NO KEY MAKER CAN MAKE A COPY. IF NECESSARY, A THIRD KEY CAN BE PURCHASED FOR \$75.00 FOR A FAMILY MEMBER WHO WOULD NEED ACCESS TO THE UNIT. NO UNIT SHALL HAVE MORE THAN THREE KEYS. THIS THIRD KEY MUST NOT BE GIVEN TO ANYONE OTHER THAN A FAMILY MEMBER. IF AN OWNER SELLS HIS UNIT AND HAS THREE SECURITY KEYS, HE MUST TURN IN ONE OF THE KEYS AND WILL RECEIVE A \$75.00 REFUND FOR THAT KEY.

RECOMMENDED TEMPORARY UNIT CLOSING PROCEDURE

• WHEN LEAVING FOR SEVERAL DAYS:

- a. TURN HOT WATER TANK CIRCUIT BREAKER TO OFF POSITION.
- b. TURN MAIN WATER VALVE OFF.
- C. AFTER CLOSING MAIN WATER VALVE, OPEN THE COLD WATER FAUCET IN UTILITY ROOM SINK TO RELIEVE PRESSURE AND RE-CLOSE COLD WATER FAUCET.
- d. Unplug any space heaters.
- e. EMPTY ALL TRASH CONTAINERS.
- f. CLOSE AND LOCK ALL EXTERNAL WINDOWS AND DOORS.
- g. Double Check that all stoves and ovens are turned off.
- h. TURN OFF ICEMAKER.

WHEN LEAVING FOR SEVERAL WEEKS:

- a. ALL ITEMS ABOVE.
- b. In heating season, set thermostat below normal setting but not less than 60 F. When leaving in warmer weather, turn air conditioner off to eliminate possibility of condensate water overflow.
- C. TURN OFF CIRCUIT BREAKERS THAT CONTROL ELECTRICITY TO RANGES, LAUNDRY EQUIPMENT, BASE BOARD HEATERS, BATHROOM HEATERS, OVENS, DISHWASHERS, ETC.
- d. EMPTY ICE CUBE BIN.
- e. LEAVE DISHWASHER OPEN TO DRY.
- f. CLOSE WINDOW BLINDS.

WHEN LEAVING FOR SEVERAL MONTHS OR LONGER:

- a. ALL ITEMS ABOVE.
- b. CLEAN ALL TOILETS AND COVER BOWELS WITH PLASTIC WRAP TO REDUCE EVAPORATION OF WATER FROM TRAP IN DRAIN.
- C. CONSIDER COVERING OTHER DRAINS ALSO TO REDUCE EVAPORATION OF WATER FROM TRAPS AND ALLOWING SEWER GAS INTO THE UNIT.
- d. CHECK/REPLACE SMOKE AND/OR CO DETECTORS BATTERIES.

THE UNIT OWNER HAS SOLE RESPONSIBILITY FOR PREPARING THE UNIT FOR ANY VACANCY

CAMELOT CONDOMINIUM COLLECTION POLICY

- All assessments are due on the 1st day of the month and are considered late if not received by the 10th day of the month.
- An administrative late charge of \$25.00 per month will be added for any late payment or on any balance of unpaid assessments. (Subject to increase upon further notice.)
- The Association will apply any payments in the following order:
 - 1. Interest owed to the Association;
 - 2. Administrative late fees owed to the Association:
 - 3. Collection costs, attorney's fees, and paralegal fees the Association incurred in collecting the assessment; and, finally,
 - 4. Oldest principal amounts owed for common expenses, enforcement or other assessments, and any other individual assessments charged to the account.
- Any unpaid assessment may result in the Association filing the lien, a suit for money
 judgment, and foreclosure. While a foreclosure case is pending, partial payments may
 not be accepted and, if the property is leased, a Receiver may be appointed to collect
 the rents. Once judgment is obtained, the Association may proceed with post-judgment
 action, including bank attachment and wage garnishment.
- Any costs the Association incurs in the collection of unpaid assessments, including non-sufficient bank fees, attorney's fees, recording costs, title reports, and court costs, will be charged back to the account.
- If any owner (either by their conduct or by the conduct of any occupant) fails to perform
 any act required by the Declaration, the Bylaws, or the Rules and Regulations, the
 Association, after giving proper notice and an opportunity to request a hearing, may levy
 an enforcement assessment, undertake such performance, or cure such violation. Any
 costs the Association incurs in taking such action will be charged back to the account.
- If an owner is more than 30 days past due in the payment of any assessment, the Association may suspend privileges including the right to vote, the use of the amenities, or the ability to apply for architectural approval.
- Any Board member more than 30 days delinquent will voluntarily resign their position.
- Any owner more than 30 days delinquent is not in good standing and will not count towards the quorum for any Association meeting and is not eligible to run for the Board.